



Dear parent or carer,

We're looking for buzzing business minds, magical maths whizzes, dazzling design gurus and friendly front-of-house specialists!

Over the next six weeks, Year 5 will be running a project called Book Fair Takeover. Our aim is to teach pupils about the world of work by letting them plan and run our Book Fair, which will take place between Friday 22<sup>nd</sup> March and Wednesday 27<sup>th</sup> March.

Pupils are encouraged to demonstrate responsibility, show initiative and use problem-solving skills by each taking on a specific 'job' within the running and planning of the Book Fair. They will be given job profiles this week – from accountants to display specialists, managers to browsing supervisors – and we will invite them to apply for the jobs that interest them by submitting an application form, a CV and cover letter by **Thursday 14<sup>th</sup> February**. The children will be given support and time in school to work on their applications (**they do not need to do this at home but they may wish to discuss it with you**).

We hope that you will take the time to come along to the Book Fair to view the books on offer and to see the pupils' Takeover at work! The Book Fair will be open for half an hour after school between Friday 22<sup>nd</sup> March and Wednesday 27<sup>th</sup> March and each class will also have a chance to browse the shelves during school time. The Book Fair is a great way for us to earn free books and resources, so the more the Book Fair Takeover team sells, the more free books for Chalford Hill Primary School!

Thank you for your support. If you or your child would like to discuss the Book Fair Takeover or upcoming Book Fair, please speak to our Book Fair Organiser, Mrs Bradshaw.

Yours sincerely,

Mrs Bradshaw